

## TRAFFIC MANAGEMENT – DROPPING OFF AND PICKING UP YOUR CHILD.

Those of you who have viewed the plans of the new school will know the new school does not have a car park for parents. There is **NO PARKING on site**. To assist parents in the morning we will continue to provide supervision of the morning drop-off until June. If you are driving your child to school and wish to use the drop-off system please note that our single lane, one-way system, will continue to operate (See Scoil Bhríde—Morning Drop Off Diagram below).

On the positive front the drop-off area is just over twice as much as we currently have, so hopefully this will speed things up for parents in the morning when everything settles down. In the interest of safety *parents are asked not to overtake other cars while in the school grounds.*

Parents are also asked to be particularly vigilant of children who may walk into school from the main road and who will be using the various crossing points.

Parents/pupils walking into the school grounds are reminded to use the zebra crossings located at the main entrance and the entrances to the staff car parks. In the interest of safety, all pedestrians are advised to enter by the small pedestrian gates at the main entrance and to stay on the footpath at all times. Pedestrians are advised to refrain from entering through the larger gate as this is the gate through which motor vehicles will enter and exit the grounds.

Parents are requested to give way to school busses at all times as delays to the busses reaching the school can cause distress for some pupils.

Parents are reminded that children should not be on the school premises before 8.35am as there is no adult supervision before this time and children are not insured.

## ACCESSING THE SCHOOL

Children walking to school should use the footpaths from the Back Road and/or from the walkway linking the school to Killane View, School Lane, Castleview, Sr Sennan Avenue.

### PARENT ENTRY

For the first few weeks we would appreciate if parents could phone rather than call to the school. However, should you need to come to the school you should use the main entrance and report to reception.

### PUPIL ENTRY AND EXIT FROM THE SCHOOL

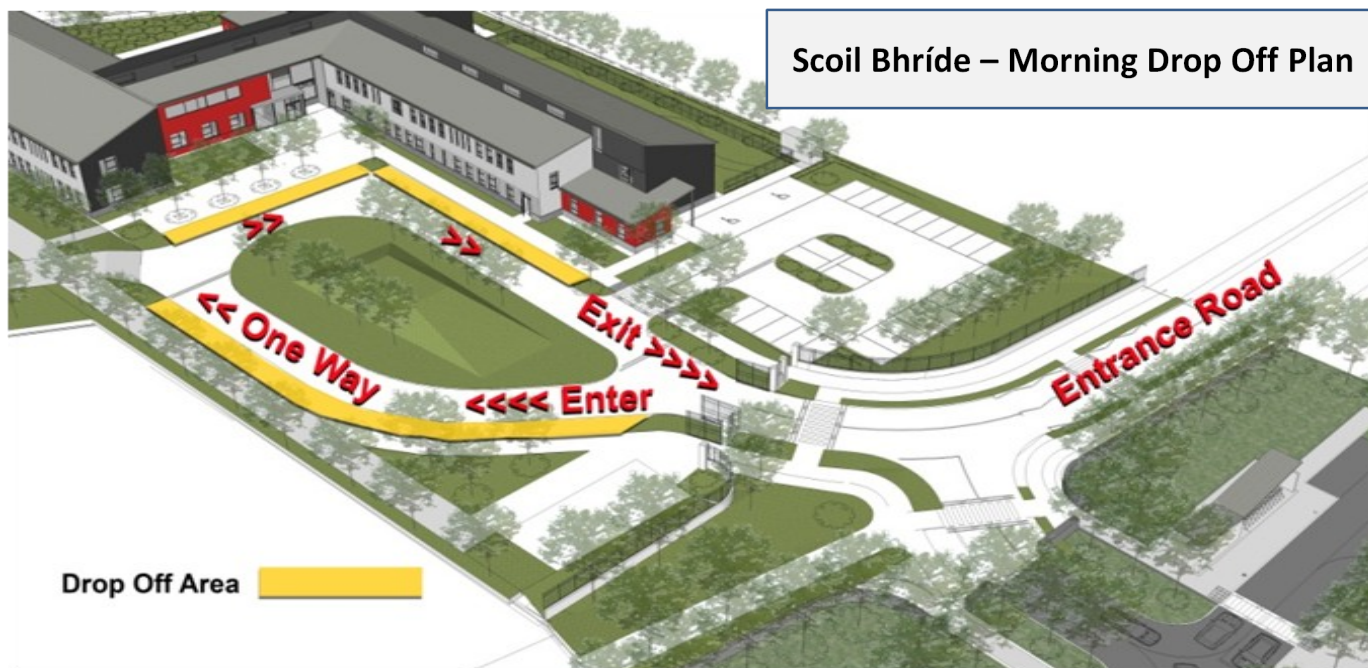
In the morning all pupils will enter the building through a door located to the right of the main entrance. From here they will proceed to the PE Hall where they will be supervised and will line up, as they currently do, and be accompanied by their teacher to their classroom.

At home time children will be accompanied from their classroom by their teachers to the ball courts located to the left of the school building (see Scoil Bhríde—Afternoon Collection Plan). Current practices where the pupil will remain in the line until a parent/guardian comes to pick them up will continue.

If you want your child to walk or cycle to/from school please provide us with a note to inform us that no one will be collecting your son/daughter.

***When collecting children parents are reminded that there is NO ON SITE PARKING***

Scoil Bhríde – Morning Drop Off Plan



## NOTES FOR PARENTS

### CHANGE OF DATES FOR PARENT TEACHER MEETINGS

We will move into our new school building on Monday and Tuesday 16<sup>th</sup> and 17<sup>th</sup> of February. These dates were dates listed for the Parent Teacher Meetings. Therefore, the Parent Teacher meetings have been brought forward to Monday and Tuesday 2<sup>nd</sup> and 3<sup>rd</sup> February. Your child's class teacher will communicate with you shortly to provide you with a time for your meeting.



### HANDOVER OF THE NEW SCHOOL BUILDING

The Board of Management of Scoil Bhríde expect the OPW to hand over the keys of the new building on February 6<sup>th</sup>. A period of one week will follow for snagging with the contractor and to allow for the installation of telephone, ICT and fit out of our Special Classes.

### PACKING

Packing of all materials will commence in our existing premises on February 4<sup>th</sup> and will continue until February 13<sup>th</sup>. During this period classes will continue as normal. Teachers will discuss the transition with pupils and will explain and reassure them that all their materials, friends and the staff will be going to the new building.

---

### PERSONAL BELONGINGS

It is important that your child brings home any personal belongings they have brought into school over the coming days and certainly before February 4<sup>th</sup> when packing will begin. Teachers cannot be responsible for pupils belongings over the packing period.

---

### MOVING THE FURNITURE AND EQUIPMENT

A removals company will assist us to move all furniture and equipment. It is anticipated that this process will commence on the afternoon of Thursday February 12<sup>th</sup>. Given the size of our school this process will continue on Friday and over the weekend until everything has been delivered to the new premises.

---

### SCHOOL CLOSURE

To facilitate the move, the school will be closed as follows:

- ◆ No school for Special Class, 3<sup>rd</sup> Class, 4<sup>th</sup> Class, 5<sup>th</sup> Class and 6<sup>th</sup> Class pupils on Friday 13<sup>th</sup> February
- ◆ No school for Junior Infants, Senior Infants, 1<sup>st</sup> Class and 2<sup>nd</sup> Class pupils on Monday 16<sup>th</sup> February.



### OPENING OF NEW SCHOOL

The new building is a credit to all involved. It is bright, child friendly and BIG! We have to remember our pupils are used to relatively small premises. It is also located in a new environment for both children and parents. We want to accommodate everyone to familiarise themselves with the new situation. Therefore, pupils will commence in the new school with the following staggered times:

#### Monday 16<sup>th</sup> February:

- ◆ Special Class Pupils normal start time i.e. 8.50 am
  - ◆ 5<sup>th</sup> and 6<sup>th</sup> Class Pupils normal start time i.e. 8.50am
  - ◆ 3<sup>rd</sup> and 4<sup>th</sup> Class Pupils 10.00 am
- Normal school finishing time 1.30pm or 2.30pm, will apply for these classes as appropriate*

#### Tuesday 17<sup>th</sup> February:

- ◆ Special Class, 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup>, 6<sup>th</sup> Class Pupils commence @ 8.50 am.
- Normal school finishing time 1.30pm or 2.30pm, will apply for these classes as appropriate*
- ◆ 1<sup>st</sup> and 2<sup>nd</sup> Class Pupils commence @ 9.30am
- Pick up time for these pupils will be 2pm*
- ◆ Junior Infant and Senior Infant Class Pupils commence @ 10.00 am
- Normal pick up time for these pupils i.e. 1.30pm*

#### Wednesday 18<sup>th</sup> February:

- ◆ Special Classes, 1<sup>st</sup> to 6<sup>th</sup> Class Pupils – *normal day 8.50 a.m. – 2.30 p.m.*
- ◆ Junior Infants and Senior Infants - *9.30 a.m. – 1.30 p.m.*

#### Thursday 19<sup>th</sup> & Friday 20<sup>th</sup> February:

- ◆ Mid-Term Break